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**TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS**  
**SPECIAL ADMINISTRATIVE BOARD**  
**OFFICIAL REPORT**  
**REGULAR MEETING**  
**DECEMBER 7, 2017**  
**ST. LOUIS, MO**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the above date. The meeting was held at the Administrative Building in the PD Loft - 3<sup>rd</sup> Floor, 801 North 11<sup>th</sup> Street, St. Louis, MO 63101. Those in attendance were Mr. Rick Sullivan, Mrs. Darnetta Clinkscale, Superintendent Dr. Kelvin Adams, Ms. Ruth Lewis and the District's legal counsel, Jeffrey St. Omer of Mickes O'Toole, LLC. Mr. Richard K. Gaines did not attend the open session meeting.

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:06PM on the following roll call.

**AYE:** Mrs. Darnetta Clinkscale, Mr. Rick Sullivan  
**ABSENT:** Mr. Richard K. Gaines

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**STUDENT/STAFF RECOGNITIONS**

Fourteen (14) District students were recognized for their stellar participation in the St. Louis Metro 8 Elementary Honor Choir. Those students are Kaivion Crawford, Aniah Furnace, Alyssa Jackson, Je'Rya Luster, Chanel Mason, Havanni Norman, Chance Nutall, Keenyah Dyson, April Shepard, Kamilia Bradley, James Harris, Michael Hennings, Spirit Keeper, and Damian Milner.

Likewise, five (5) schools were recognized as recipients of the National Health Schools Award. Those schools are Cote Brilliante, Gateway Elementary, Gateway Michael and Woodward Schools.

**PUBLIC COMMENTS**

Mr. Danny Flowers appeared for the 14<sup>th</sup> time before the Board retelling his position in response to the District's 11-9-16 final decision letter denying his claim for a financial reimbursement for damages sustained to his vehicle as a result of a theft while parked outside in front of Beaumont High School. Under Board policy Mr. Flowers' claim was ineligible.

**APPROVAL OF MINUTES**

None this meeting.

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## **SUPERINTENDENT REPORT**

### **INFORMATIONAL ITEMS**

Mr. Jeff Winter of Rubin Brown reported on the District's Audit for Year Ended June 30, 2017. Mr. Winter reported the District's Audit for Year Ended June 30, 2017 went extremely well. The District continues to be prudent in its spending and financial conditions are improving. There were no significant audit adjustments that required reporting. No federal finding were present. There were no issues to report concerning internal controls and compliance in connection with the financial statements and state compliance. The 2017 Audit Report issued by Rubin Brown provided an unmodified clean opinion relative to the financial statements and an unmodified clean opinion with regards to compliance with laws and regulations over federal major programs. Congratulatory remarks were given to Mrs. Angie Banks, CFO/Treasurer and her full team – Budget, Accounting, Payroll, and Purchasing.

Mr. Square Watson<sup>1</sup>, Energy Analyst of the Operations Division provided an update on the Results of Water Testing for Lead Content. The initial report was presented to the Board August 25, 2016. The August 25, 2016 SAB minutes documents that full report. The initial test results noted 797 water sources sampled at 72 active school building where students were present. Out of the 797, 88 of those had a lead content. As of this report, all repairs were made and the District is in compliance.

#### 88 Water Sources

48 Fountains	44 Passed	4 Abandoned (during 16/17 year)
40 Sinks	31 Passed	9 Abandoned (during 16/17 year)

All District buildings will be retested for lead every three (3) years. The next scheduled (3) year retest will occur during the 2019-2020 school year.

### **BUSINESS ITEMS - CONSENT AGENDA**

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 12-07-17-01 through 12-07-17-06. On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Numbers 12-07-17-01 through 12-07-17-06.

**AYE:** Mrs. Clinkscale, Mr. Sullivan

**ABSENT:** Mr. Gaines

**NAY:** None

The motion passed.

**(12-07-17-01)** To approve a Memorandum of Understanding with Bailey Youth Enrichment Foundation to conduct an after school enrichment program at Stix Early Childhood Center for the period January 8, 2018 through May 4, 2018.

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<sup>1</sup>Mr. Watson reported on behalf of Mr. Roger CayCe, Deputy of Operations/Building Commissioner. Mr. CayCe was on bereavement leave.

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**(12-07-17-02)** To approve a Memorandum of Understanding with WFF Facility Services to provide school-to-work transition training for special education students enrolled at CAJT Nottingham for the period December 8, 2017 through June 30, 2018.

**(12-07-17-03)** To approve a Memorandum of Understanding with Destination Café to provide school-to-work transition training for special education students enrolled at CAJT Nottingham for the period December 8, 2017 through June 30, 2018.

**(12-07-17-04)** To approve a purchase for the Rodger Portfolio System to assist hearing impaired students from Phonak LLC at a cost not to exceed \$69,815.39.

**(12-07-17-05)** To approve a sole source purchase of a 120 volt Gast Generator, Vertical Bandsaw, 1.5 HP Drill Press and various supply items to update the Construction Trades Program at Roosevelt High School from the Fastenal Company at a total combined cost not to exceed \$21,547.61. The grant reimburses the District 75% of the cost of equipment and 50% of the cost of supplies.

**(12-07-17-06)** To approve the Monthly Transaction Report for October 2017.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 12-07-17-07 and 12-07-17-08. On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Numbers 12-07-17-07 and 12-07-17-08.

**AYE:** Mrs. Clinkscale, Mr. Sullivan

**ABSENT:** Mr. Gaines

**NAY:** None

The motion passed.

**(12-07-17-07)** To ratify and approve a contract with Automated Data Process, Inc. to provide benefit administration services for the period January 1, 2017 through December 31, 2017 at a cost not to exceed \$227,262. This is the first year of a 3-year contract.

**(12-07-17-08)** To approve a contract renewal with Automated Data Process, Inc. to provide benefit administration services for the period January 1, 2018 through December 31, 2018 at a cost not to exceed \$234,079.86. This is the second year of a 3-year contract. Cost reflects a negotiated 3% increase from the prior year.

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Mr. Sullivan called for a motion and a second to approve Resolution Number 12-07-17-09. On a motion by Mrs. Clinkscale and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Number 12-07-17-09.

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.

**(12-07-17-09)** To approve a Memorandum of Understanding with Urban Strategies, Inc. to collaborate for the implementation of the Near North Side Choice Neighborhoods Grant from the U.S. Department of Housing and Urban Development from December 15, 2017 through November 30, 2022, the dates of implementation per the grant.

**BOARD MEMBER UPDATE(S)**

None.

**ADJOURNMENT**

There being no further business before the Board, on a motion by Mrs. Clinkscale and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 6:43PM.

**AYE:** Mrs. Clinkscale, Mr. Sullivan  
**ABSENT:** Mr. Gaines  
**NAY:** None

The motion passed.